



RETAIL PARTNERSHIP POLICY

Rev: October 2007

Welcome!

Thank you for your interest in becoming a successful RETAIL PARTNER with Simco LTD. We know our product will make a profitable difference for you to have in your inventory. The following pages (*application, pricing schedule, and freight and handling charges*) will give you information pertinent to the approval of becoming a RETAIL PARTNER. Fill out the application and let's make this year a prosperous one!!

APPLICATION PROCESS

All potential RETAIL PARTNERSHIP clients must be pre-qualified through Simco LTD. To become pre-qualified you must provide the attached RETAIL PARTNERSHIP APPLICATION with all your current business information and email/fax the completed form to our office. You will be notified via email/mail/phone of your acceptance or denial. Upon acceptance and after \$1,000 of purchases with Simco LTD an account with 30 day terms may be set up for future orders. We will then grant you a Retail Partnership Approval Code for future orders.

EMAIL: info@simcoltd.com

FAX: 810-245-0336

E-COMMERCE AND SIMCO PRODUCTS

As a new RETAIL PARTNER with Simco LTD you will have 60 days to post our products "for sale" on your e-commerce website. In the event you do not have our products listed within the 60 days we will then remove your website link from Simco LTD website. Furthermore, in the event you have not had product sales within twelve (12) months Simco LTD has the right to remove you as a RETAIL PARTNER.

ORDERING SIMCO PRODUCTS

Once your RETAIL PARTNERSHIP APPLICATION has been approved by Simco LTD you may place an order by completing the RETAIL ORDER FORM. A thirty (30) day notice is required for any orders over one (1) case per product. Your company will be billed upon shipment or per terms from application approval. NO orders will be filled without a completed RETAIL ORDER FORM. This form can be emailed or faxed to our office. All COD orders will be an additional \$10.00 charge and must be paid in money order or cashier's check.

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SHOWCASE SAMPLES

Showcase samples will be available to you once your application has been approved as a RETAIL PARTNER. These samples are available for you to purchase at half price of the MSRP Price. One product per product type is allowed per RETAIL PARTNERSHIP.

EXCHANGE OR RETURN

Please contact us via email or phone with the reason for your refund or exchange for authorization. After receiving the RMA # (Return Merchandise Authorization) return the Simco instrument module/kit(s) with a copy of the ORIGINAL invoice. All returns must be sent prepaid – NO collect shipments will be accepted. We HIGHLY recommend that you use traceable United Parcel Ground Service with the returned merchandise insured for its full value to protect against loss.

NO refunds after 90 days from the invoice date or on special-order merchandise unless a manufactures defect has been detected and reported to Simco LTD. NO refund/exchange will be granted if we receive the Simco instrument module/kit(s) with missing parts and/or damaged. NO refund on original shipping or return shipping costs. Exchanges will acquire additional charges.

Any part which, in our opinion, shows evidence of being used or installed contrary to manufacturer's instructions, and/or subjected to improper handling, packaging or shipping by the customer will not be eligible for exchange, refund, or warranty consideration. We reserve the right to charge a re-stocking fee or refuse any exceptions.

BACKORDER POLICY

If one product or product(s) are backordered, (not currently in stock), Simco LTD reserves the right to cancel the item ordered if it cannot be filled in a reasonable time frame. You will also not be charged for these product(s) until they are shipped.

MANUFACTURES WARRANTY

Simco LTD will provide a manufactures defects warranty up to 1 year from the date of RETAIL PARTNERSHIP purchase. Simco LTD needs to be notified via email or phone to investigate that it is a manufactures defect or end user installation problem.

RESTOCKING FEES

A 10% restocking fee will occur:

- 1) If you have NOT notified us via email or phone of the return/exchange of your purchase and do not have a RMA#.
- 2) If you have special ordered parts which we do not normally sell or which has been custom-made.
- 3) If you do not return within 90 days of invoice date (unless a manufactures defect has been detected and reported).

DAMAGED SHIPMENTS

Should any package appear to be damaged at the time of delivery please contact the freight carrier as soon as possible.

SHIPPING FEES ON EXCHANGES

Shipping of the exchange must be paid up front before we will ship the new Simco instrument module/kit(s) to your address.

SHIP ALL RETURNS TO THE FOLLOWING ADDRESS:

Simco, LTD
Attn: RETAIL PARTNERSHIP RETURNS
1 DeMille Road
Lapeer, MI 48446